



**McLane Children's Family Advisory Council
Proposal of Bylaws/ Working Document
January 2014**

Mission Statement:

The McLane Children's Family Advisory Council consists of families and healthcare professionals partnering together to provide input on policies, practices, specialized programs and facilities. McLane Children's Family Advisory Council is committed to family centered care, encouraging a high quality, positive experience for families.

Composition

Members of the McLane Children's Family Advisory Council include:

- Users of McLane Children's services
- Parents or primary caregivers of patients or former patients
- 1-3 hospital staff members
- Ad hoc/ administration
- 12-20 families/ people
- Voting by family members exclusively
- Representatives of the diverse communities and populations served by McLane Children's

Membership Term & Attendance

- The term of service of FAC members is a minimum of two (2) years
- FAC members may serve an unlimited number of consecutive terms
- Active FAC members are required to participate in a minimum of 50% of the meetings per year
- 50% of members are required to be present for a quorum
- Background checks on FAC members are performed periodically
- Council members inform the council chair of expected absences
- The FAC does not meet in December

Responsibilities of Members

Family Advisory Council members are responsible for:

- Attending Family Advisory Council meetings
- Participating to the fullest extent during each meeting
- Participating, as time and interest allow, in additional committees and task forces
- Embracing the Mission/ Vision/ Values of the McLane Children's Family Advisory Council
- Advocating for Patient and Family Centered Care

Goal of Council

- To be determined